

**MONTGOMERY-OTSEGO-SCHOHARIE SOLID WASTE MANAGEMENT AUTHORITY
PERSONNEL COMMITTEE MEETING**

DATE: November 17, 2009
LOCATION: MOSA Administrative Complex, Howes Cave

Members Present

Harold Vroman, Chair
John Thayer
Edward Wesnofske

Others Present

John Mattas
David Parker
Olga Podmajersky
Philip Skowfoe
Barbara Corrigan
William Wallens
Dennis Heaton

1. Opening

Chairman Vroman called the meeting to order at 10:07 a.m.

2. Minutes of Prior Meeting – October 14, 2009

Chairman Vroman asked for a motion to approve the minutes from the October 14, 2009 meeting; Mr. Thayer so moved, Mr. Wesnofske seconded and on voice call the motion carried unanimously.

3. Approve Agenda

Chairman Vroman asked for a motion to approve the agenda; Mr. Wesnofske so moved, Mr. Thayer seconded and on voice call the motion carried unanimously.

4. Executive Director Negotiations

Mr. Thayer made a motion to go into Executive Session to negotiate Terms of Employment with preferred candidate for the position of Executive Director, Dennis Heaton, and invited Mr. Wallens and Ms. Corrigan to join them. Mr. Wesnofske seconded and on voice call the motion carried unanimously. Executive Session began at 10:10 a.m.

Mr. Thayer made a motion to come out of Executive Session at 11:43 a.m.; Mr. Wesnofske seconded and on voice call the motion carried unanimously.

Chairman Vroman called the meeting back to order at 11:50 a.m. Copies of Resolution No. 65 of 2009, Resolution Confirming Terms of Employment with Preferred Candidate for the Position of Executive Director were handed out for review. Chairman Vroman asked for discussion on the resolution.

Mr. Wesnofske suggested adding language to the resolution noting the effective appointment date of December 2, 2009, adding the word “Employee” in front of the word “Handbook” and adding the sentence “The Chairman is further authorized to extend a letter of appointment and acceptance.”

Mr. Wallens suggested that an “offer of employment” letter be sent to Mr. Heaton along with a copy of the executed Resolution No. 65. The letter should contain a signature line for Mr. Heaton’s acceptance of the offer.

Chairman Vroman made a motion to adopt the resolution with the above mentioned changes; Mr. Thayer seconded and on voice call the motion carried unanimously.

Mr. Wesnofske made a motion to send the resolution to the full Board for approval; Mr. Thayer seconded and on voice call the motion carried unanimously.

5. Other Business

Chairman Vroman asked about the status of Resolution No. 58 of 2009, Resolution Clarifying Practice of Reimbursement of Governing Board of Directors for Travel Expenses. Mr. Mattas responded that he had spoken to counsel, Ms. Chale, who is awaiting more information. He stated that he would resurrect the resolution at the next Board meeting.

Mr. Thayer asked Ms. Corrigan if the part time weigh station operator position had been filled. Ms. Corrigan replied that it had been filled and that the person was currently working at the Oneonta Transfer Station to cover for a staff member who was out on an extended absence.

6. Closing

Mr. Wesnofske made a motion to adjourn the meeting; Mr. Thayer seconded and on voice call the motion carried unanimously. The meeting adjourned at 12:02 p.m.

Respectfully Submitted,

Judith Beeler,
Confidential Secretary