

**MONTGOMERY-OTSEGO-SCHOHARIE SOLID WASTE MANAGEMENT  
AUTHORITY  
BOARD MEETING #1**

**DATE:** January 10, 2008

**LOCATION:** Howes Cave Administrative Complex

**Members Present**

Martha Clarvoe  
Meredith McNeil  
David Parker  
Olga Podmajersky  
Phil Skowfoe  
Edward Wesnofske

**Members Absent**

Daniel Baker  
William Strevy

**Others Present**

Gilbert Chichester  
Robin Loske  
Barbara Corrigan  
Glenn Packard  
Jason Cooper  
Terry Bliss – Otsego Co.

**1. Opening**

Chairman Wesnofske opened the meeting at 1:00 p.m.

Chairman Wesnofske introduced Phil Skowfoe of the Town of Fulton as a new member to the Board. Mr. Skowfoe will be filling Schoharie County's open position on the Board. There will also be two new members from Montgomery County, one of which will be John Thayer, from the Town of Root who will be filling Montgomery County's open position. The other representative from the City of Amsterdam is not yet known.

**2. Adoption of Agenda**

Meredith McNeil motioned to accept the Agenda. Martha Clarvoe seconded the motion and on voice call the Agenda was approved.

**3. Privilege of the Floor**

Chairman Wesnofske offered privilege of the floor.

Terry Bliss, Solid Coordinator for Otsego County, took the floor and stated that he and his County found the Phase I GBB report to be good. It explained a lot of things and broke down the current needs and separated out the long-term needs. He felt that the report could be used as a guide and commented that he and his committee will follow through on the Otsego County's responsibilities outlined in the report.

#### 4. **Minutes of Prior Meeting of December 5, 2007**

David Parker motioned to accept the minutes of December 5, 2007 minutes as written. Meredith McNeil seconded the motion and on voice call the minutes were approved, with Olga Podmajersky abstaining.

#### **Reports**

##### **Chairman's Report**

Chairman Wesnofske referred to the document "Plain Language Explanation of Reserve Funds", which each Board member received.

Ms. Podmajersky stated that she thought that the document was very good but recommended incorporating a summary table for the amount of reserve funds available and committed.

Mr. McNeil suggested putting in a section for definition of words such as "defeased" or take the word out. Mr. Chichester responded that he had already removed the word.

##### **Executive Director's Report**

Mr. Chichester acknowledged the presence of Richard Kuhn of the Town of Jefferson and Roger Cohn of the Town of Cobleskill. He stated that it was good to see County representatives attending a MOSA Board meeting.

Mr. Chichester announced that the Authority's Bond rating has been reviewed and upgraded from a BBB+ to AAA-. This occurrence took place due to the improved financial situation of Montgomery County.

Mr. Chichester distributed an article (attached hereto) relative to the City of Amsterdam re-bidding for the collection of their recyclables.

Site Service who currently has the contract with the City of Amsterdam is having difficulty meeting the terms of the agreement.

Also noted in the article was that regular trash was being mixed with the recyclables. The City is going to make an effort to reeducate the public on the proper procedures for recycling.

Mr. Chichester reported that he attended the Schoharie County Finance/Solid Waste Committee meeting. The subject pertained to the scrap metal. Schoharie County has a scrap metal program in place. Boxes are placed around various towns in the County where residents can dispose of the material. Schoharie County does have a contractor who moves the scrap metal to a facility that will accept such material. Mr. Chichester spoke to the representatives of the Committee relative to effecting the same arrangement that the Authority currently has in place for both commingled containers and mixed fiber.

The Authority Board has a policy in place relative to using Authority facilities for recycling purposes. There is a current contract in place with Schoharie County to effect the movement of materials to market. Schoharie County has decided to allow the Authority to market their materials with compensation for the Authority's costs.

Mr. Chichester reported that Schoharie County would be making a change in the way they deal with subsidization for their haulers. In the past the hauler paid the MOSA tip fee over the scale and then was reimbursed by Schoharie County. Haulers who have a contract with Schoharie County will now get the subsidized rate over the MOSA scale. Otsego County handles their subsidy in this manner.

Phil Skowfoe asked if it would make more fiscal sense to remove freon from the appropriate items at one location such as the transfer station which could include the operating cost. This would save Schoharie County money. Mr. Chichester stated that the more the devices are handled the greater the chance for freon lines to break. The EPA would not look kindly on such accidents.

Mr. McNeil stated that when the County first implemented the program of freon removal DEC felt that it should be done at the town level which would eliminate the possibility of freon pipes getting broken.

Mr. Wesnofske suggested that freon removal should be considered when doing the Household Hazardous Waste Programs.

Mr. Chichester stated that the Authority has been approached to collect substantial amounts of the florescent tubes. He has contacted a vendor who will accept the tubes as long as they are packaged in the appropriate manner. If this should take place the Rate Schedule would need to be amended to reflect the cost for this program.

## **6. Committee Reports**

### **Financial Report**

Mr. Chichester stated that the Financial Report is for November. Mr. Chichester suggested that the Board take time to review it and it can be discussed at the next Board meeting along with the December report.

At the end of 2007, Schoharie County was about 2,000 tons over its GAT; Otsego County was about 450 tons over its GAT; and Montgomery County was about 4,000 tons under its GAT. The total aggregate was under by 1,700 tons.

### **Finance Committee**

Mr. McNeil reported that the Finance Committee met on December 27<sup>th</sup> and reviewed the following items:

- Equipment Maintenance Software – Has been purchased;
- Scale System Software Purchase – Resolution on Agenda;
- Procurement Policy – The current policy limits for transfers and purchase orders may need to be increased;
- Purchase of Biodiesel – At this point this is not an option for the Authority due to cost;
- Health Insurance – Committee will be looking at cost for insurance.

### **Personnel Committee**

In the absence of Mr. Strevy, Mr. Wesnofske reported the Personnel Committee has not met since its last meeting.

### **Planning Committee**

Mr. Wesnofske reported the Planning Committee has not met since its last meeting.

### **Operations Committee**

Mr. Parker reported that the Operations Committee met on January 3, 2007 and reviewed the following matters:

- Scale System Software
- Equipment Maintenance Software
- Bucket on new Volvo backhoe is too big for the Oneonta Transfer Station. The situation will be evaluated
- The new Service Truck is ready and should be delivered shortly.
- There will be further research on scrap metal collection throughout the three counties.
- Insurance Requirements for haulers conforming with DOT requirements
- Recycling Grant Applications need to be submitted for the proposed Director of Recycling and Waste Reduction and Household Hazardous Waste
- Dig Outs at Sites – the Committee recommended that the Authority continue with its current policy to just dig out roll-offs and not smaller vehicles.

- White Goods – Haulers are frustrated with the regulations that white goods cannot be mixed with MSW. It was suggested that a letter be mailed to haulers clarifying the rules regarding dig outs and white goods.
- Mr. Parker and Mr. Packard will be visiting the sites relative to the appropriate tarping stations needed.

### **Audit Report**

Mr. Wesnofske announced that the Audit Committee Chairman, Dan Baker, has resigned and will need to be replaced. Once there is a full compliment of Board members again a meeting will be scheduled.

Mr. Baker had met with the Auditors and was in the middle of evaluating the Gasboy System.

### **Governance & Ethics Committee**

Ms. Podmajersky reported that the Committee has not met since its last meeting and there was not much to report.

The next meeting will concentrate on defining skills for appointing new members and reviewing the Purchase Order Policy.

## **7. New Business**

### **Director of Recycling and Waste Reduction**

Mr. Chichester reported that he forwarded the job specifications for the position of Director of Recycling and Waste Reduction to DEC for their review. Also, the Personnel Officer has reviewed and agreed with the job specifications for the position. The State will reimburse 50% of the salary for the position along with other expenses approved by the Board.

Mr. Skowfoe asked if there was a cap on the amount that could be reimbursed. Mr. Chichester responded that there was not a cap in this instance. Mr. Chichester pointed out that reimbursement is funded through the Environmental Protection Fund and could take a year or two to get reimbursed. Mr. Skowfoe asked if the position would be funded for only one year. Mr. Chichester responded that it would continue to be funded as long as the position was filled.

Mr. Wesnofske pointed out that the Montgomery County Personnel Officer also serves as the Authority's Personnel Officer, which has been the case since the inception of MOSA.

Mr. Parker stated that he sees the position as full time for three months of the year and part-time for the remainder of the year. He stated that if the Authority makes a decision to become a recycling entity then it would become a full time position but he did not see it as such right now.

Mr. Chichester explained in order to maximize the reimbursement it should be a full-time position. If the position is proportioned out over different functions, the Authority would lose part of the reimbursement. He pointed out that if only 50% of the person's time is spent on recycling the Authority would only get 50% of the 50% time spent. He indicated that it would be better to get 50% of 100%.

Mr. Skowfoe asked how increasing the amount of items recycled would affect the GAT. Mr. Wesnofske responded that there is a provision in the Service Agreement relative to recycling and the GAT. If the County can show that their tonnage is less because of recycling that is taken into consideration when formulating the GAT.

### **Scale Software System**

Mr. Chichester explained that the Authority's business is done by weight at the transfer stations. The scale system is tied into a computer system, which is tied into a billing system. The current system has become obsolete and the Access database has become so large that the software is taxed. The scale system needs to be updated with a more state of the art program that is supported on the outside and is well documented. The major advantage to upgrading the software and hardware is having accurate balances at the sites. The current system does not accurately reflect customer balances due to the need to import and export information between the main office and the sites.

With the new system the data will be live and the office will know customer balances immediately. Also the system will be updated so that payments can be made with credit cards along with checks or cash. This system will also provide more accountability of staff handling cash and accounts as suggested by the Auditors.

### **GBB Strategic Planning**

Mr. Wesnofske reported that meetings have taken place with all three counties and received substantial feedback from Montgomery County and some feedback from Otsego and Schoharie Counties.

A list of tasks prepared by Mr. Chichester was distributed and is attached hereto.

Mr. Wesnofske stated that one of the issues raised was whether there are things that the Authority can do internally rather than commissioning items out at a cost. These items can be addressed by staff or by efforts of the Board to create the needed response and information to close out Phase I of the report.

The Phase II report was supposed to be the exploration of the cost alternatives. At this time the decision has not been made to go ahead with Phase II. Mr. Wesnofske felt this was the time for the Board to decide what to do.

Mr. Wesnofske stated that the Board should review the itemized list prepared by Mr. Chichester to decide what items should be done internally or externally.

Mr. Chichester stated that most of the points on the list refer to Montgomery County, one item was included for Otsego County and several items were included from the organization CALL. He stated that some of these items might have to be addressed formally by GBB. Mr. Wesnofske stated that some items could be dealt with internally.

Mr. Parker and Mr. Wesnofske felt that the Board should move forward to Phase II. Mr. Chichester felt that parts of Phase I still needed to be finalized before proceeding to Phase II. Mr. Parker questioned how much of Phase I GBB is still responsible for.

Ms. Podmajersky stated that if the Board is going to do Phase II it should move forward and not wait. She referred to the list of points and stated that in the last year the Authority has recommended some of the items, which have been turned down by the Board. She felt that GBB or another outside source should evaluate Montgomery County's proposal for the Counties to buy MOSA assets and assume MOSA's debt. She felt this was important.

Ms. Podmajersky stated that rather than spending time cleaning up Phase I because of all the resources required the Board should decide if it is going to move forward with Phase II and get started on it.

Mr. Chichester stated that Phase I has to be finalized and many of the issues have to be resolved. He felt this could be accomplished by using inside and outside resources and then bring it back to the Board to review and make a decision to finalize the Phase I report.

Ms. Podmajersky stated that it never occurred to her when commissioning the GBB contract that the Authority would try to resolve the comments. She felt that if the comments had to do with operations they should be addressed. She stated some of the issues would never be resolved.

Mr. Wesnofske stated that by documenting and resolving these issues it would be a matter of record. By doing this it is a reference point for people to refer to. Even if all items cannot be resolved there is documentation that it has been discussed even if they did not get resolved.

Mr. Wesnofske stated that one comment was why the Authority has not negotiated with Fulton County to take the Authority's waste. Ms. Podmajersky stated that the Authority did not seriously try to negotiate with Fulton County. Mr. Wesnofske indicated that this issue has been discussed with Fulton County and they indicated that they could not take all of MOSA's waste for at least a year. They indicated that maybe down the road something could be done. Mr. Wesnofske pointed that legislatures in Fulton County are very protective of a very valuable piece of property (the landfill) and they are very proud of the landfill and their vigorous recycling program.

Mr. Wesnofske stated that with the dynamics that continue with MOSA's three counties, Fulton County does not feel comfortable about entering into a profitable relationship with MOSA.

Part of the Phase II report will address the issue of entering into an agreement with a local landfill.

Mr. Chichester stated that the Authority did have discussion with Fulton County. They were willing to take Montgomery County's waste but not the other two counties. Mr. Chichester pointed out that the Authority went out to bid for transportation and disposal and Riccelli was the lowest bidder. Riccelli was the only contractor who did not implement a fuel surcharge unless fuel goes over \$4.50 per gallon. In that case the Board felt that if it went that high Riccelli deserves to be paid a fuel surcharge.

Mr. Parker stated that there were three items that need to be addressed to close out the Phase I report as follows:

- Reserve Funds
- Exploration of getting out of the Riccelli Contract
- Research the Service Agreement

Mr. Wesnofske felt that certain issues might be addressed in a letter or other types of communications that do not involve GBB.

Ms. Podmajersky referred to a chart entitled "Status of Findings and Recommendations" (attached hereto). She indicated that the item dealing with the rotation of officers among the counties should be included. Mr. Chichester stated that he would add the item to the chart.

Ms. Podmajersky reviewed the estimated costs and options for Phase II as attached hereto. The total would be between \$95,000-\$110,000 to perform items A-D.

Ms. Podmajersky referred to Item B, Task 1, which deals with constructing a local landfill. She felt that the most sensible affiliation would be the City of Albany, Schenectady County and the Authority.

Dave Parker distributed a handwritten document that he put together relative to Phase II, which is attached hereto.

The Board will review the Phase II aspects for consideration at a future Board meeting.

### **Personnel Matters/Daryl Barton Deliveries**

Chairman Wesnofske stated that the personnel matters and hauler deliveries will be deferred until after the resolutions because it would require an executive session.

## **8. Resolutions**

**Resolution Number 1 Approving Capital Project to be Known as the “Scale System Replacement Project” and Authorizing the Executive Director to Execute all Required Agreements} Sponsored by Meredith McNeil – Seconded by Martha Clarvoe**

The Resolution authorized the Executive Director to purchase equipment, acquire software, execute agreements and engage technical support as described in the attached “Scale System Replacement Project” description.

Olga Podmajersky motioned to amend, seconded by David Parker, to add to the last “Resolved” clause “at a cost not to exceed \$101,956.00”. On voice call the motion was unanimously approved.

On roll call the Resolution was adopted as amended with five members voting “aye” one member (Skowfoe) “abstaining” and two members (Baker, Strevy) “absent”.

**Resolution Number 2 Establishing Part Time Employee Salary Schedule} Sponsored by David Parker – Seconded by Meredith McNeil**

The Resolution established part-time salaries effective January 13, 2008 as follows:

<b><u>Title</u></b>	<b><u>Trainee Rate</u></b>	<b><u>Probation Rate</u></b>	<b><u>Permanent Rate</u></b>
Weigh Station Operator	14.57	15.07	15.07
Transfer Station Operator	14.57	15.57	16.07
Motor Equipment Operator	14.57	15.07	15.57

Olga Podmajersky motioned to amend, seconded by Meredith McNeil, to add another “Resolved” clause after the fifth “Resolved” clause to read as follows:

“**Resolved** that the estimated cost of this change is \$30,000 of which \$20,600 is in the 2008 Personnel Budget and \$10,000 is in the Contingency Fund. On voice call the motion was unanimously approved.

On voice call the Resolution was adopted as amended with six members voting “aye” and two members (Baker, Strevy) “absent”.

**Resolution Number 3 Establishing the Title of Director of Recycling and Waste Reduction and Authorizing the Executive Director to Fill the Position} Sponsored by Martha Clarvoe – Seconded by Meredith McNeil**

Ms. Podmajersky stated that she did not feel that the Authority needed a Recycling Coordinator. Mr. Wesnofske reminded her how several DEC official showed up at an

Authority Board meeting, in Montgomery County, relative to MOSA's low recycling rate and pointed out that MOSA is the planning unit for recycling for all three counties.

Mr. Skowfoe asked what the salary would be for the position. Mr. Chichester responded that it would be a \$50,000 full time management position. DEC will reimburse 50% of the salary and associated costs.

Mr. Wesnofske suggested that the Resolution be postponed until all new Board members were elected and present to consider the Resolution.

Martha Clarvoe motioned to postpone consideration of Resolution Number 3 until the March Board meeting. Meredith McNeil seconded the motion and on voice call the motion was approved.

**Resolution Number 4 Authorizing the Filing of an Application for a State Grant-In-Aid for Municipal Solid Waste Reduction and/or Recycling Project and Signing of the Associated State Contract, Under the Appropriate Laws of New York State} Sponsored by David Parker – Seconded by Meredith McNeil**

The Resolution authorized and stipulated the following:

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That the Executive Director is hereby directed and authorized as the official representative of the Municipality to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the State;
3. That the Municipality agrees that it will fund its portion of the cost of said Municipal Waste Reduction and/or Recycling Project.
4. That five (5) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation, Albany, New York 12233-7253, together with one complete application.

The Resolution will take effect immediately upon adoption.

On roll call the Resolution was adopted with six members voting "aye" and two members (Baker, Strevy) "absent".

**9. Other Business**

**Executive Session**

David Parker motioned to go into executive session relative to personnel and hauler issues. Martha Clarvoe seconded the motion and on voice call the motion was unanimously approved.

Executive session began at 3:50 p.m.

At 4:45 p.m. Meredith McNeil motioned to come out of executive session. Martha Clarvoe seconded the motion and on voice call the motion was unanimously approved.

#### **10. Closing**

Edward Wesnofske motioned to adjourn the meeting. David Parker seconded the motion, which was unanimously approved on voice call.

The meeting adjourned at 4:47 p.m.

Respectfully Submitted,

Robin Loske  
Confidential Secretary



Montgomery-Otsego-Schoharie  
Solid Waste Management Authority

Resolution No. 1 of 2008  
Dated January 10, 2008  
Page 1 of 2

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**Resolution Approving Capital Project to be Known as the “Scale System Replacement Project” and Authorizing the Executive Director to Execute all Required Agreements**

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**Resolution By Meredith McNeil**

**Seconded By Martha Clarvoe**

**Whereas**, all business transactions for the Authority are facilitated through the use of specialized software that reads scale data, calculates charges and transmits data between the transfer stations and the administrative offices, and

**Whereas**, the system in place is obsolete in that it was not designed to handle the database that has developed, it does not provide the necessary accountability and security required by current accounting standards, it operates on an operating system that is no longer supported and it does not provide current customer balances at the transfer sites, and

**Whereas**, in addition, the hardware in use is obsolete and is at risk of failure at any time, and

**Whereas**, systems are currently available to absolve the above mentioned issues as well as greatly enhance the effectiveness and efficiency of the Authority’s overall accounting/billing functions, and

**Whereas**, a Request for Proposals regarding a new scale system, including implementation, training and specified hardware was issued with all responses being evaluated, and

**Whereas**, Creative Information System was found to be the most responsive to the needs of the Authority as well as the least costly, and

**Whereas**, the magnitude of this project warrants it consideration as a Capital Project to be funded from Reserve Funds,

**Now, Therefore, Be It,**

**Resolved**, that the Governing Board does hereby accept and approve the “Scale System Replacement Project” as a Capital Project to be funded by the Bond Redemption and Improvement Disposition Proceeds Fund, and be it further

Next page



Montgomery-Otsego-Schoharie  
Solid Waste Management Authority

Resolution No. 1 of 2008  
Dated January 10, 2008  
Page 2 of 2

**Resolution Approving Capital Project to be Known as the “Scale System Replacement Project” and Authorizing the Executive Director to Execute all Required Agreements**

Resolution By Meredith McNeil

Seconded By Martha Clarvoe

**Resolved**, that the Executive Director is hereby authorized, directed and empowered to purchase equipment, acquire software, execute agreements and engage technical support as described in the attached “Scale System Replacement Project” description.

**Motion to Amend** by Olga Podmajersky, seconded by David Parker, to add to the last “Resolved” clause “at a cost not to exceed \$101,956.00”. On voice call the motion was unanimously approved.

**Resolution Adopted as Amended.**

**Secretary**

**VOTING RECORD**

NAME	AYE	NAY	ABSTAIN	ABSENT
D. Baker				X
M. Clarvoe	X			
M. McNeil	X			
D. Parker	X			
O. Podmajersky	X			
P. Skowfoe			X	
W. Strevy				X
E. Wesnofske	X			

STATE OF NEW YORK )  
COUNTY OF SCHOHARIE)ss.:

This is to certify that I, the undersigned, Secretary of the Montgomery-Otsego-Schoharie Schoharie Solid Waste Management Authority, have compared the forgoing copy of this Resolution with the original Resolution now on file in the office, and which was adopted by the Authority on the 10<sup>th</sup> day of January, 2008, a majority of all the members elected to the Authority voting in favor thereof, and that the same is a correct and true transcript of such original Resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Authority on this 10<sup>th</sup> day of January , 2008.



Montgomery-Otsego-Schoharie  
Solid Waste Management Authority

Resolution No. 2 of 2008  
Dated January 10, 2008  
Page 1 of 1

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**Resolution Establishing Part Time Employee Salary Schedule**

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**Resolution By David Parker**

**Seconded By Meredith McNeil**

**Whereas**, the efficiency of the operations of the Authority’s transfer station system is enhanced through the use of part-time employees, and

**Whereas**, there is an expectation that part-time employees will be available upon demand as opposed to working a uniform, pre-arranged schedule, and

**Whereas**, the compensation for part-time employees has been set at a fixed rate for several years, and

**Whereas**, part-time employees are expected to possess the same skills and abilities as full-time employees,

**Now, Therefore, Be It**

**Resolved**, that this Governing Board recognizes the part-time employee as an integral part of the Authority’s operations, and be it further

**Resolved**, that this Governing Board hereby recognizes the need to bring parity to the compensation of the part-time employees, and be it further

**Resolved**, that part-time employees will begin at a trainee level, and be it further

**Resolved**, upon successfully completing a training period as deemed to be necessary and appropriate, the compensation rate will increase to the probationary rate per the attached schedule, and be it further

**Resolved**, upon successful completion of a period equivalent to a six-month full time employment, the compensation will increase to the permanent rate per the attached schedule, and be it further

**Resolved**, that the attached salary schedule will be effective January 13, 2008, to be reviewed annually.

Next page



Montgomery-Otsego-Schoharie  
Solid Waste Management Authority

Resolution No. 2 of 2008  
Dated January 10, 2008  
Page 1 of 1

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**Resolution Establishing Part Time Employee Salary Schedule**

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**Motion to Amend** by Olga Podmajersky, seconded by Meredith McNeil, to add another “Resolved” clause after the fifth “Resolved” clause read as follows:

“**Resolved** that the estimated cost of this change is \$30,000 of which \$20,600 is in the 2008 Personnel Budget and \$10,000 is in the Contingency Fund. On voice call the motion was unanimously approved.

**Resolution Adopted as Amended.**

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**Secretary**

**VOTING RECORD**

NAME	AYE	NAY	ABSTAIN	ABSENT
D. Baker				X
M. Clarvoe	X			
M. McNeil	X			
D. Parker	X			
O. Podmajersky	X			
P. Skowfoe	X			
W. Strevy				X
E. Wesnofske	X			

STATE OF NEW YORK )  
COUNTY OF SCHOHARIE)ss.:

This is to certify that I, the undersigned, Secretary of the Montgomery-Otsego-Schoharie Schoharie Solid Waste Management Authority, have compared the forgoing copy of this Resolution with the original Resolution now on file in the office, and which was adopted by the Authority on the 10<sup>th</sup> day of January, 2008, a majority of all the members elected to the Authority voting in favor thereof, and that the same is a correct and true transcript of such original Resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Authority on this 10<sup>th</sup> day of January, 2008.

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# **Part Time Employee**

## **Salary Schedule**

**Beginning January 13, 2008**

<b><u>Title</u></b>	<b><u>Trainee Rate</u></b>	<b><u>Probation Rate</u></b>	<b><u>Permanent Rate</u></b>
Weigh Station Operator	14.57	15.07	15.07
Transfer Station Operator	14.57	15.57	16.07
Motor Equipment Operator	14.57	15.07	15.57



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**Resolution Establishing the Title of Director of Recycling and Waste Reduction and  
Authorizing the Executive Director to Fill the Position**

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**Resolution By Martha Clarvoe**

**Seconded By Meredith McNeil**

**Whereas**, the New York State Department of Environmental Conservation (NYSDEC) has addressed the Governing Board relative to low rates of recycling in the Service Area, and

**Whereas**, the NYSDEC has indicated an expectation that the Authority will place more emphasis on the reduction, reuse and recycling of waste materials as is spelled out in the New York State Solid Waste Management Plan, and

**Whereas**, the report prepared by the strategic planning consultant hired by the Authority, Gershman, Brickner & Bratton, Inc., pointed out that one of the essential traditional activities of any effective solid waste management organization and a key program within the overall activities and services of Solid Waste Management Authorities is public education and outreach, and

**Whereas**, the Governing Board has established a management objective to undertake permanent public outreach and educational activities toward the understanding of waste management and recycling economics and technologies and to implement public policy on waste reduction, recycling and recovery, and

**Whereas**, the Personnel Officer has reviewed and approved the specification for a position with the title of Director of Recycling and Waste Reduction, and

**Whereas**, the NYSDEC has reviewed the Authority’s plan to enhance the management of waste reduction and recycling activities and will reimburse 50% of the cost for efforts put forth to develop, coordinate and implement enhanced recycling policies, and

**Now, Therefore, Be It**

**Resolved**, that a position is hereby created with the title of Director of Recycling and Waste Reduction that is to be considered a management position, and be it further

**Resolved**, that the Executive Director is hereby authorized, empowered and directed to take the necessary steps to fill the position.



Montgomery-Otsego-Schoharie  
Solid Waste Management Authority

Resolution No. 3 of 2008  
Dated January 10, 2008  
Page 2 of 2

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**Resolution Establishing the Title of Director of Recycling and Waste Reduction and  
Authorizing the Executive Director to Fill the Position**

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**Resolution By Martha Clarvoe**

**Seconded By Meredith McNeil**

**Motion to Postpone Consideration** until March Board meeting by Martha Clarvoe seconded by Meredith McNeil. Motion was approved on voice call.

**3/20/2008 - Motion to Reconsider** by Martha Clarvoe seconded Meredith McNeil. On voice call the motion was unanimously approved.

**Resolution Adopted.**

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**Secretary**

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**VOTING RECORD**

NAME	AYE	NAY	ABSTAIN	ABSENT
M. Clarvoe	X			
M. McNeil	X			
D. Parker	X			
O. Podmajersky		X		
P. Skowfoe		X		
J. Thayer		X		
E. Wesnofske	X			

STATE OF NEW YORK )  
COUNTY OF SCHOHARIE)ss.:

This is to certify that I, the undersigned, Secretary of the Montgomery-Otsego-Schoharie Schoharie Solid Waste Management Authority, have compared the forgoing copy of this Resolution with the original Resolution now on file in the office, and which was adopted by the Authority on the 10<sup>th</sup> day of January, 2008, a majority of all the members elected to the Authority voting in favor thereof, and that the same is a correct and true transcript of such original Resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Authority on this 10th day of January, 2008.

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Montgomery-Otsego-Schoharie  
Solid Waste Management Authority

Resolution No. 4 of 2008  
Dated January 10, 2008  
Page 1 of 2

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**Resolution Authorizing the Filing of an Application for a State Grant-In-Aid for  
Municipal Solid Waste Reduction and/or Recycling Project and Signing of the Associated  
State Contract, Under the Appropriate Laws of New York State**

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**Resolution By David Parker**

**Seconded By Meredith McNeil**

**Whereas**, the State of New York provides financial aid for municipal waste reduction and municipal recycling projects, and

**Whereas**, the Montgomery-Otsego-Schoharie Solid Waste Management Authority herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws, and

**Whereas**, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE aid,

**Now, Therefore, Be It**

**Resolved**, that the Montgomery-Otsego-Schoharie Solid Waste Management Governing Board of Directors:

5. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
6. That the Executive Director is hereby directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the State;
7. That the MUNICIPALITY agrees that it will fund its portion of the cost of said Municipal Waste Reduction and/or Recycling Project.

Next page



Montgomery-Otsego-Schoharie  
Solid Waste Management Authority

Resolution No. 4 of 2008  
Dated January 10, 2008  
Page 2 of 2

**Resolution Authorizing the Filing of an Application for a State Grant-In-Aid for  
Municipal Solid Waste Reduction and/or Recycling Project and Signing of the Associated  
State Contract, Under the Appropriate Laws of New York State**

Resolution By David Parker

Seconded By Meredith McNeil

- 8. That five (5) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation, Albany, New York 12233-7253, together with ONE complete application.
- 5. That this Resolution shall take effect immediately.

**Resolution Adopted.**

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**Secretary**

**VOTING RECORD**

NAME	AYE	NAY	ABSTAIN	ABSENT
D. Baker				X
M. Clarvoe	X			
M. McNeil	X			
D. Parker	X			
O. Podmajersky	X			
P. Skowfoe	X			
W. Strevy				X
E. Wesnofske	x			

STATE OF NEW YORK )  
COUNTY OF SCHOHARIE)ss.:

This is to certify that I, the undersigned, Secretary of the Montgomery-Otsego-Schoharie Schoharie Solid Waste Management Authority, have compared the forgoing copy of this Resolution with the original Resolution now on file in the office, and which was adopted by the Authority on the 10<sup>th</sup> day of January, 2008, a majority of all the members elected to the Authority voting in favor thereof, and that the same is a correct and true transcript of such original Resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Authority on this 10<sup>th</sup> day of January, 2008.