

**MONTGOMERY-OTSEGO-SCHOHARIE SOLID WASTE MANAGEMENT  
AUTHORITY  
BOARD MEETING #7**

**DATE:** August 17, 2006

**LOCATION:** Howes Cave Administrative Complex

**Members Present**

Joan Bent  
Rudolph Laguna  
Meredith McNeil  
Olga Podmajersky  
Edward Wesnofske

**Members Absent**

Raymond Halgas  
William Strevy  
Martha Clarvoe

**Others Present**

Gilbert Chichester  
Marijeanne Broadwell  
Robin Loske

1. **Opening**

Chairman Laguna opened the meeting at 10:15 a.m.

2. **Adoption of Agenda**

Olga Podmajersky motioned, seconded by Meredith McNeil, to adopt the Agenda. The motion was unanimously approved on voice call.

3. **Privilege of Floor**

Chairman Laguna offered privilege of the floor. No one came forth.

4. **Minutes of Prior Meeting**

Olga Podmajersky motioned to accept the minutes of the prior meeting of July 6, 2006 as written. Meredith McNeil seconded the motion. The minutes were unanimously approved on voice call.

5. **Reports**

**Chairman**

Chairman Laguna reported as follows:

**2006 Flood** - Chairman Laguna stated that he sent a letter of appreciation to the MOSA employees for the good job they performed during the flood in June/August. He sent copies of the letter to the Daily Star, Recorder and the Gazette. In the letters sent to the

Recorder and Gazette, Mr. Laguna singled out Mr. Chichester for the initiative that he took to make sure there were trailers and personnel where they were needed.

The Gazette reported on August 3<sup>rd</sup> that 3,953 tons of debris was delivered from Montgomery County and 1,200 tons was delivered by Otsego County. Mr. Chichester was quoted as saying that white goods and tires were pulled out prior to sending the debris to the landfill. There was no reference as to what Schoharie County delivered. Mr. Chichester stated there was more damages to roads, etc. in Schoharie County rather than dwellings.

**Proposed C&D Landfill in the City of Amsterdam** - Chairman Laguna reported that Mr. Chichester wrote a letter on July 11<sup>th</sup> to Michael Chiara, Chairman of the Amsterdam Industrial Development Agency, explaining how MOSA was created. He pointed out that MOSA is a regional planning Authority and should be included in any plans for a solid waste facility in this region.

Mr. Laguna stated he received a letter from Robert Noel of the Amsterdam Materials Recycling (AMR), which is attached hereto and made a part of the minutes. Mr. Laguna stated that the letter was pretty negative. Mr. Laguna responded to his letter, which is also attached hereto and made a part of the minutes.

Ms. Podmajersky stated that there was an article in the paper that the Montgomery County Planning Department unanimously voted down the zoning for the landfill. Mr. Chichester stated that there was another article in the paper where Mr. Noel was criticizing the Planning Board. Mr. Noel indicated that the Planning Board had voiced personal opinions, which he felt should eliminate them from voting on the project.

**2007 Tipping Fee** - Chairman Laguna indicated that the Authority's tipping fee would be going up \$14.00 per ton for 2007, which includes a contribution of \$200,000 from the Rate Stabilization Fund. Without the contribution the tip fee would be around \$16.00 per ton. Mr. Laguna felt that the Counties should be notified of the raise in the tipping fee for budgeting purposes.

Mr. Laguna will be meeting with Mr. Bliss, Solid Waste Coordinator, and Mr. Henderson, Chair, of the Solid Waste Committee of Otsego County to discuss the situation and look at different options the County may have to help with the raise in the tipping fee. Mr. Laguna suggested that other MOSA Board members meet with their County's respective Solid Waste Committees to discuss the expected raise in the tipping fee.

Mr. Wesnofske indicated that there should be a more uniform way of informing the Counties. He suggested that Chairman Laguna send communications to the Chairman of the Board for each County. Mr. Laguna stated that he would start drafting a letter and would probably look to Mr. Chichester and Mr. Wesnofske, as well as others, for

guidance in drafting the letter.

**Unadilla Transfer Station** - Chairman Laguna reported that Waste Recovery Enterprises, owner of the Unadilla Transfer Station, is looking to open a landfill next to its Station to accept flood debris. Mr. Laguna spoke to Mr. Chichester and Eric Miller of Otsego County Conservation Association. Both individuals indicated that this company would have to jump through many hoops before the landfill on site could be used.

### **Executive Director**

Mr. Chichester reported as follows:

Mr. Chichester reported that a lot of time has been spent on the 2007 GAT, 2007 Budget, preparing for Committee meetings and seeing to staff changes.

**AMR Facility** - Mr. Chichester stated he responded, from a regional planning point of view, to the AMR DEIS relative to the proposed C&D Landfill in the City of Amsterdam. He pointed out the DEIS did not mention any of the Authority's transfer stations as means of disposing of C&D waste. They totally ignored working with the Planning Units. They stated that the issue of the GAT was too complex to take on in the report. Mr. Chichester wrote that AMR should be looking for a more long-term option rather than something that is short term and generates a few million dollars for the City of Amsterdam.

Mr. Chichester met with Frank Valiante, Executive Director of the Amsterdam IDA. He indicated that there were other developments going on in the Amsterdam area that he wanted to discuss along with AMR. He wanted to know about the capacity of the Transfer Stations and the types of material accepted.

**2007 Budget** - Mr. Chichester reported that there would be an increase of approximately 17%+ in the 2007 Budget. About 15% of this increase is due to the transportation and disposal expenses. The other 2 to 3 percent increase is budget related items.

Mr. Chichester stated that an understanding of the history of the tipping fee should be reviewed with the counties. Mr. Chichester indicated that the tipping fee has been set artificially low in the past. When the tip fee is set lower for a long period of time it comes back to haunt the municipalities. Mr. Chichester felt that the Counties should be made aware that the major increase is due to the increase in the transportation and disposal. It should be known that MOSA went out to bid and this is lowest price that could be negotiated from the bids received.

The budget should be ready for Board review early in September.

## **Financial Report**

Ms. Broadwell stated that the July Financial Report is not yet finished. Once it is complete it will be mailed to members. Ms. Broadwell reported on the June Financial Report as follows:

As authorized by resolution, the GAT subsidy overage payment to the Counties was made in June.

**Page 6 – Transportation and Disposal:** Hyland received 45% of the waste through June; Ontario received 47% of the waste through June; DANC received 3% of waste through June Seneca Meadows received 2% through June and Chemung and High Acres received 1% of the waste through June.

**Page 7 - Trailers Placed at Project Sites:** There were no trailers placed at special projects in June.

**Page 17 - Outside Waste Tonnage by Hauler:** The total outside waste deliveries for 2005 vs. 2004 is up by 2,172 tons.

**Page 19 – Recycling Summary:** Paper was delivered to Sierra Fibers for which MOSA received \$34 per ton. The containers were delivered to Ulster County and the Authority was charged \$47 per ton for disposal of the containers.

Ms. Broadwell noted that the proposed rate for paper in July would be going down to \$30.00 per ton.

Ms. Podmajersky asked how the flood material would affect the revenues. Mr. Chichester stated that Montgomery County's portion of the flood waste consisted of about \$300,000. Ms. Podmajersky stated that when looking at the GAT overage the Authority would be making about \$310,000 minus overtime, etc. Mr. Chichester stated that the Authority would also be factoring in associated costs relative to the flood material.

Ms. Podmajersky noted that, quite a while ago, Mr. Strevy asked for a breakdown report of the Authority revenues. As of yet the Board has not been furnished with this report. Mr. Chichester responded that Ms. Broadwell, Director of Finance, would be leaving the Authority at end of the following week. To that end it will take a while for things to settle out so a report will not be forthcoming in the near future.

Mr. Chichester stated that in the past the Authority has reimbursed the Counties for their GAT subsidy overage. Mr. Chichester indicated that he is recommending that the overage not be reimbursed in the future. The Authority has obligations and there are programs that the Counties want the Authority to perform. The Authority cannot continue to do what it is doing financially and fulfill those needs.

Ms. Podmajersky stated, as a member of the Financial Committee, she should know the financial status of the Authority. She stated that goals would never be agreed to until the information is available. Mr. Chichester stated that funds are spent based upon the goals. Over the next few months there may not be a Board report on a regular basis until Mr. Chichester can work forward and get things in place.

Mr. Wesnofske stated the Board should provide the resources to get everything done. Mr. Wesnofske indicated that the Board should make an investment to make sure that the Authority has the continuity and experience to handle the financial reporting and accounting. He suggested that the Board might get overly picky about the level of detail of reporting that they want generated, which requires a lot of time and energy. Mr. Wesnofske stated that the Board restricts resources for some activities of the Authority and yet lay out extravagant demands for Board edification. He felt that these are contradicting values. Ms. Podmajersky stated that knowing the overall status of Authority finances is not being picky.

Mr. Chichester asked Ms. Podmajersky if she understood the situation that happened back in December and January with regard to investment for financial staffing for the Authority. Mr. Chichester indicated, that at the time, Mr. Strevy's point of view was that the Authority had an open checkbook. Mr. Chichester stated that no one felt that the Authority had an open checkbook but there was an inability of the Board to communicate with Ms. Morlang. She put forth what her expectations were and the Board did not even try to negotiate with her and her decision was to leave. Ms. Broadwell will put forth her decision to leave in her letter of resignation. He indicated that from the discussions he has had with these parties a lot has to do with the same dynamics. Given what goes around the Board table there is no appreciation or understanding as to what it takes to make things happen and what competitive wages are.

Mr. Chichester referred to an article in the Gazette, which stated that Montgomery County was looking for a Senior Planner for \$30,000 per year. They raised it to \$38,000 per year when the State indicated that the beginning salary for a Planner is \$40,000 per year. In the end they raised it to \$48,000 with hopes of getting a Senior Planner. Mr. Chichester stated that there is no reality as to what employees are paid in relation to their responsibilities or experience. Mr. Chichester felt that the history of how financial employees are treated at the Authority would have a bearing on getting someone new.

Mr. Chichester pointed out that during the bond refinancing, Ms. Morlang particularly, and management as whole were commended for the way the records were maintained and presented. It was been noted that the depth of detail available from the Authority is normally developed by a financial consultant. Ms. Morlang set up a premiere system of bookkeeping and record keeping so that the Board is informed of exactly where it stands every month. There is more acknowledgement from people on the outside looking in than there is from the inside recognizing what staff has been doing.

Mr. Chichester pointed out that the financial records available, in the past, from other solid waste agencies has never approached what is put forth at MOSA. Mr. Chichester stated that the Authority is losing outstanding staff. The Authority has an excellent finance system and he now has to find someone to maintain it.

Mr. Wesnofske projected that if the Authority has to recruit Senior Financial Management it will end up paying this person the same or more than what Ms. Morlang was requesting. Unfortunately, the Authority will be paying someone who is new rather than someone who is experienced and someone who is discontinuance rather than someone who is continuance in terms of the operations of the Authority. Mr. Wesnofske hoped that in the future the Board would better understand what the reality is.

### **Committee Reports**

#### **Personnel Committee**

Edward Wesnofske reported that the Personnel Committee met on July 6<sup>th</sup> and July 27<sup>th</sup> and reviewed the draft policies for compensation for senior management and attendance records for the Chief Executive Officer. A resolution is on the agenda relating to both policies. There had been a Personnel Committee meeting scheduled for July 11<sup>th</sup> to discuss the impact of Ms. Broadwell leaving but there was no quorum.

Mr. Wesnofske told Ms. Broadwell that he was very sorry to see her go. He stated that Ms. Broadwell has been an anchor to the Authority while he was Treasurer and Chairman of the organization and wished her well.

Mr. Wesnofske stated that there would be a need for the Personnel Committee to meet to redefine and reestablish conditions for the Senior Financial Officer for the Authority. Mr. Chichester will be on vacation until after Labor Day. A meeting will be scheduled once he is back.

Mr. Wesnofske pointed out that the Governance and Audit Committee Reports should be added to the Agenda in the future. He hoped to organize a Governance Committee meeting sometime in September. Mr. McNeil expressed his concerns relative to the ethics of being Treasurer of the Authority and a member of the Audit Committee. This matter is being checked on.

#### **Finance Committee**

Mr. McNeil reported that the Finance Committee met on July 27<sup>th</sup> to discuss the 2007 GAT and Budget.

The Board received the draft 2007 GAT by mail and would be discussed more latter in meeting.

The status of the 1994 Bond refinancing was discussed. The Authority's attorney offered her opinion on the matter in a fax memo dated August 11<sup>th</sup> to Mr. Chichester. The memo is attached hereto and made a part of the minutes.

Mr. McNeil noted that one of the financial abstracts he signed earlier was payment to Riccelli Enterprises for an amount of \$923,000. This amount included the extra tonnage for debris related to the flood.

### **Operations Committee**

Mr. Laguna reported that the Operations Committee met on August 15<sup>th</sup> and discussed and reviewed the following matters:

- **Oneonta Transfer Station Retrofit:** After the last Operations Committee meeting, Mr. Chichester was authorized to direct Golder Associates to modify their last site drawing. They provided the Authority with "Option E" of which there are four variations. All four variations call for a 90'x65' addition to the south wall of the existing transfer station to allow for residential self-haul and bag unloading. All four variations of "Option E" include a Z-wall to accommodate four roll-offs for recycling and a stationary compactor with a roll-off.

The question of how a project of this nature would be financed was raised. Mr. Chichester indicated that as the scope of the project is refined, a financing plan would be developed.

- **OTS Staging/Parking Lot:** The Committee discussed what to do with the trailer staging/parking lot and the recyclable drop-off areas. Due to the eventual retrofit the Committee recommended minimal repairs to areas to make them operator and vehicle friendly. It was suggested that this work be done before winter.

Mr. Chichester is going to get state contract pricing for the material and the placement of the material from Cobleskill Stone Products.

Mr. Halgas indicated that the State was looking for places to take millings that would be taken up from the Thruway. He will check with Lancaster as to the availability of this material for projects such as the Authority's.

- **OTS Tip Floor:** The Committee discussed repairs to the damaged tip floor. Mr. Chichester and Mr. Packard suggested repairing the floor over the Labor Day weekend by cutting out the damaged section and pouring a specially mixed quick curing concrete.
- **Northern Transfer Station:** Days of operations and prohibition of trailers will remain the same. Mr. Chichester talked with Riccelli about possibly using compactor trailers at this site. This would eliminate the need for tarping as well as the extra handling. The Committee will discuss this further at future meetings.

- **Tarping Stations:** Mr. Chichester reported that he is still researching various tarping options. He will be talking to Jack Pullitti a fabricator from St. Johnsville to explore the possibility of local construction of a movable scaffolding system.

Mr. Chichester spoke with Tim Cretney of Casella about the wooden stations in use at some of their facilities. Mr. Chichester was informed that the wooden structures get mixed reviews. The wood structures are in a fixed position and need to be spaced far enough apart to accommodate truck mirrors. The drivers are seen standing on top of the railings in order to tarp the trailers. The stations cost between \$40,000 and \$60,000.

Mr. Laguna indicated that such a set-up is dangerous and could lead to Worker's Comp claims, which are unacceptable risks for the Authority.

- **Fire Risks/Alarm & Security Systems:** Research on the fire and security systems is still ongoing.
- **Equipment Replacement:** Currently, no new equipment was being replaced. Mr. Chichester pointed out that there are two roll-off trucks that need to be replaced. This will be discussed in greater detail at a subsequent meeting.
- **Scrap Metal Collection:** Mr. Chichester informed the Committee that the relationship with Freedman did not materialize for the removal of white goods. He will be looking at other options.

Mr. Halgas stated the City of Amsterdam stockpiles the material and then goes out to bid for a vendor to load out the material. Interested vendors can then see what is being sold. This eliminates a lot of travel costs.

- **Buildings & Grounds:** Mr. Chichester indicated that a lot of items on the "To Do" list are not being accomplished because of the need to cover for leave time during the summer months and the loss of a Weigh Station Operator.

The Committee felt that the manhole work at the Eastern Landfill should be accomplished this year.

- **Northern Transfer Station:** Mr. Chichester obtained pricing for compactor boxes to be used at the Northern Transfer Station. He is waiting for more information, which he will report on at a subsequent meeting.
- **City of Amsterdam Recycling Needs:** Mr. Halgas explained the sequence of events leading up to the City's current needs.

Mr. Halgas informed the Committee that the City shipped 961 tons of recyclables to Canada last year. The cost averaged about \$43 per ton which does not include labor or equipments costs.

Because the Authority is operating a recycling program at the Schoharie Transfer Station the City decided to consider having the Authority handle the transfer and transportation of the City's recyclables. It is not apparent if other Montgomery County municipalities might be interested.

The Committee recommended that the Executive Director be authorized to engage an engineering firm to evaluate the Western Transfer Station for the acceptance of recyclables. The evaluation would include an estimated cost for the project.

Mr. Chichester stated that transfer of recyclables from the Schoharie Transfer Station is calculated using administrative and overhead cost. This calculation does not include debt service or capital costs. If capital improvements are made to the Montgomery and Otsego sites to accommodate the transfer of recyclables the Authority should think about incorporating the retrofit costs into the rates to recover some of the capital improvement expenses.

**Tour of Transfer Stations:** A tour of the transfer stations for the new Board members was cancelled due to the flood issue in August. Mr. Chichester suggested that the tour be rescheduled after Labor Day. Mr. Chichester reported that Mr. Halgas suggested that the Mayor of the City of Amsterdam be invited to tour the Montgomery County sites. Joan Bent felt it that would be a good idea and suggested also to invite the County Board of Supervisors for each County to tour the respective transfer stations in their County.

### **Planning Committee**

Mr. Laguna reported that the Planning Committee has not met yet.

### **6. Old Business**

Mr. Wesnofske suggested that Riccelli Enterprises might backhaul gravel material, when bringing in trailers for garbage removal, to help fill in some of the low grades at the facilities.

### **7. New Business**

**Resolution Number 20 Authorizing the Transfer of Budget Funds for Equipment Maintenance Overtime} Sponsored Meredith McNeil - Seconded by Olga Podmajersky**

The Resolution authorized the transfer of \$5,000 from Account #9072-75-63 "Auto Insurance for Transfer Stations" to Account #1111-51-63 "Overtime".

On roll call the Resolution was unanimously adopted.

**Resolution Number 21 Authorizing Personnel Committee to Engage Consultants Regarding Health Benefit Plans for Employees and to Facilitate a Salary Survey for all Management Positions} sponsored by Edward Wesnofske – Seconded by Meredith McNeil**

Mr. Wesnofske stated that the Personnel Committee had discussions among themselves and with the Executive Director about the medical plans and compensation for management positions. It was apparent that everyone had feelings related to these subjects. Mr. Wesnofske felt that under these circumstances it might be better to have a more factual, impartial and less feeling type basis to making judgments. It would be better to solicit an outside source relative to compensation information.

Mr. Podmajersky stated that she did not feel that a consultant was needed. She asked what firm the Committee had in mind and what the cost would be. Mr. Wesnofske responded that no firm was in mind. He suggested that the Authority issue a Request for Proposals. Ms. Bent stated that there are outside companies who help organizations with health plans and their fees come from the HMO's and health plans, etc. Ms. Podmajersky stated that it would cost a lot of money and she was not in favor of the Resolution because of the number of Authority employees and the scope of the situation.

Mr. Laguna pointed out that the Resolution also authorized a salary survey for management positions. He reminded Ms. Podmajersky that back in December and January when reviewing the compensation for the Finance Director, a salary survey prepared for the Onondaga Recovery Agency, clearly stipulated that the salary requested was clearly within the range for someone with the Finance Director's level of expertise. Mr. Laguna stated that the Authority operates in the real world and the Authority cannot continue to just pull low numbers out of the air to get and retain good people.

Mr. Wesnofske moved to call the question.

On roll call vote the Resolution was defeated with four members voting "aye", one member (Podmajersky) voting "nay" and three members (Clarvoe, Halgas, Strevy) "absent".

**Resolution Number 22 Authorizing the Filing of an Application for State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and Signing the Associated State Contract Under the Appropriate Laws of New York} Sponsored by Meredith McNeil - Seconded by Olga Podmajersky**

On roll call vote the Resolution was unanimously adopted.

**Resolution Number 23 Establishing Policies (1) Relative to Payment of Salary, Compensation and Reimbursement to the Chief Executive Officer and (2) Relative to Establishing Rules for Time and Attendance of the Chief Executive Officer} Sponsored by Edward Wesnofske - Seconded by Meredith McNeil**

Mr. Wesnofske explained that both policies have been reviewed and revised by the Personnel Committee at its July 7<sup>th</sup> and July 27<sup>th</sup> meetings. He stated that this fulfills the requirements of the Public Authorities Accountability Act.

Ms. Podmajersky referred to chapter 3 of the "Policy for Payment of Salary Compensation and Reimbursement to the Chief Executive Officer". She felt that the phrase in the first sentence "Annual adjustments to compensation **shall** be negotiated" should be changed to read "Annual adjustments to compensation **may** be negotiated". She stated it indicates that the person will get a cost of living increase. Ms. Bent pointed out that the sentence also states it will be "taken into account", which means that there may not be a cost of living increase. Mr. Wesnofske stated he did not think there was much of a difference in the two words. He indicated that it would not change the reality of the situation. Ms. Bent pointed out that in most large organizations there is provisions for an annual review and it is beneficial to have it formalized in a review.

Ms. Broadwell stated that one of the reasons she decided to resign her position with the Authority is because of some of the decision making of the Board. She felt that by saying "**may**" means the Board may not even talk about it. By saying "**shall**" means there will be at least discussions relative to getting a raise.

Mr. Laguna asked Ms. Podmajersky if she wanted to offer a motion to amend the phrase. She stated that she did not.

On roll call vote the Resolution was unanimously adopted.

**Resolution 24 Authorizing the Executive Director to Engage an Engineer to Evaluate the use of the Outside Tip Wall at the Western Transfer Station for the Transfer of Recyclables} Sponsored by Rudolph Laguna - Seconded by Edward Wesnofske**

Chairman Laguna stated that due to the Operations Committee recommendation Resolution 24 should be added to the Agenda relative to the City of Amsterdam using the Western Transfer Station for recycling purposes.

Chairman Laguna motioned to authorize the Executive Director to cooperate with the City of Amsterdam for its recycling program and consult with an engineering firm to evaluate the Western Transfer Station for modifications to accommodate the recycling program. On voice call the Resolution was unanimously adopted.

**Director of Finance**

Mr. McNeil thanked Ms. Broadwell for all her years of hard work for the Authority and wished her well in all her future endeavors. Ms. Podmajersky stated that the whole Board expresses the same.

### **Riccelli Enterprises**

Mr. McNeil felt that Mr. Riccelli should be recognized for the special effort he put forth to aid the Authority during the recent flood issue. Mr. McNeil motioned to either have the Chairman or the Executive Director write a letter to Mr. Riccelli to recognize their good will. Ms. Bent seconded the motion and it was unanimously approved on voice call.

### **Other Business**

#### **2007 Draft GAT Report**

Mr. Wesnofske stated that he looked at the draft GAT report briefly. He asked if any of the members had a problem with the report.

Mr. McNeil stated that the Executive Summary pretty much states it all. All of the Counties are generating more waste.

Ms. Podmajersky stated that she has not had time to review the report in detail. She indicated that she did have a problem with adding 2,500 tons for waste that is not delivered. She indicated that BFI takes waste out of Schoharie County and that was not included. Ms. Podmajersky pointed out that Montgomery County has town and village wide cleanups twice a year, which adds to Montgomery's County tonnage, where as Schoharie and Otsego County do not hold these types of cleanups. She will have to review the report further before making more comments.

Ms. Bent pointed out that Schoharie County holds a scrap metal collection program once a month at the Schoharie Transfer Station. Ms. Podmajersky responded that scrap metal is not part of the GAT.

Mr. Chichester stated Schoharie County provides certain sites every week for residents to bring waste free of charge.

Ms. Podmajersky stated that residents are still throwing away flood material, which adds to the waste tonnage.

Mr. Wesnofske stated that Otsego County has held special cleanups.

Mr. Chichester pointed out that in early 2004 Waste Management pulled out of the MOSA system, which affected the historical data. The 2006 GAT was based primarily on data from 2004 and beyond, after Waste Management came back, with an adjustment for large collections and the lost tonnage calculation. Ms. Broadwell put forth the methodology to average out 2004 and 2005 to establish the 2007 GAT. Mr. Chichester reviewed the data relative to what each municipality delivered. He looked back to 2002 and forward. Mr. Chichester pointed out that the Authority is depending on the reporting

system from the haulers to calculate tonnage. He stated that after reviewing all the data there is no way you can account for all the idiosyncrasies. Mr. Chichester concluded that there is two years of good data throughout the Authority. He felt by averaging the two years it resulted in a minimum increase and did not put the Counties at risk.

Mr. McNeil asked when the draft 2007 Budget would be ready. Mr. Chichester estimated that it should be ready September 5<sup>th</sup> or 6<sup>th</sup>. Mr. McNeil suggested that the Board members review the GAT and he would call for a Finance Committee meeting for the second week of September to review the GAT and also the Budget. The members were agreeable.

### **Meetings**

The Board set up the following Committee meetings and Board meeting:

Finance Committee Thursday, September 14<sup>th</sup> at 10:00 a.m.  
Personnel Committee Thursday, September 14<sup>th</sup> at 12:00 p.m.  
Operations Committee Monday, September 18<sup>th</sup> at 4:00 p.m.  
Board Meeting Thursday, September 21<sup>st</sup> at 10:00 a.m.

The Governance and Audit Committees will meet after the 2007 GAT and Budget have been finalized and adopted.

### **8. Closing**

Meredith McNeil motioned to adjourn the meeting. The motion was seconded by Edward Wesnofske and was unanimously approved on voice call.

The meeting adjourned at 12:27 p.m.

Respectfully Submitted,

Robin Loske  
Confidential Secretary