

**MONTGOMERY-OTSEGO-SCHOHARIE SOLID WASTE MANAGEMENT
AUTHORITY
BOARD MEETING #6**

DATE: July 6, 2006

LOCATION: Howes Cave Administrative Complex

Members Present

Joan Bent
Martha Clarvoe
Rudolph Laguna
Meredith McNeil
Olga Podmajersky
Edward Wesnofske

Members Absent

Raymond Halgas
William Strevy

Others Present

Gilbert Chichester
Marijeanne Broadwell
Robin Loske
Terry Bliss

1. Opening

Chairman Laguna opened the meeting at 10:10 a.m.

2. Adoption of Agenda

Mr. Chichester recommended that the Agenda be amended to add "Other Business" so that the 2006 Rate Schedule could be discussed in reference to freon removal from appliances and the financial situation of a certain hauler. Edward Wesnofske motioned, seconded by Meredith McNeil, to amend the Agenda as recommended by Mr. Chichester. The Agenda as amended was unanimously approved on voice call.

3. Privilege of Floor

Chairman Laguna offered privilege of the floor. No one came forth.

4. Minutes of Prior Meeting

Meredith McNeil motioned to accept the minutes of the prior meeting of May 18, 2006 and June 1, 2006 as written. Edward Wesnofske seconded the motion. The minutes were approved on voice call with five members voting "aye" and one member (Podmajersky) "abstaining" and two members (Halgas, Strevy) "absent".

5. **Reports**

Chairman

Chairman Laguna reported as follows:

2006 Flood - Chairman Laguna stated that he would like to acknowledge and commend Mr. Chichester, as he also did at the Otsego County Board meeting, for his ingenuity in handling the flood crises that occurred the prior week. Mr. Chichester made sure that the transfer stations were prepared to receive the flood materials. The catastrophic situation could have been a lot worse if it were not for Mr. Chichester's initiative to work with the Counties, local officials and the haulers.

Long Range Planning - Chairman Laguna reported that at the June 14th Otsego County Solid Waste Committee meeting, Paul Dudden from Barton & Loguidice talked with the committee on some alternative long range plans relative to 2014 when the Service Agreement expires with MOSA. Mr. Dudden pointed out that regulations for landfill siting in the amended Part 360 report are less restrictive and could result in less time to site a landfill.

Mr. Dudden addressed flow control issues. He pointed out that Madison County has instituted flow control and stated that the 2nd Circuit decision relative flow control for the Oneida-Herkimer Solid Waste Authority is bullet proof.

Chairman Laguna asked Mr. Bliss to address the Board relative to a recommendation he made at the Otsego County Solid Waste Committee meeting. Mr. Bliss took the floor and informed the Board that in light of the anticipated higher tipping fees in 2007 he is going to send a brief survey to area counties to see what their tipping fees will be for 2007 and what their policy is on accepting out of county waste. This information would be beneficial in reference to the County subsidy.

Chairman Laguna informed the Board that Mr. Chichester and Mr. Wesnofske also attended the same meeting and discussed planning for 2014 and beyond. After discussion, it was decided that all three counties and MOSA should put money toward a study. It was recommended that staff from each of the County Solid Waste and Planning Departments work together on the proposal. Mr. Chichester will contact the counties and set up a meeting.

Executive Director

Mr. Chichester reported as follows:

2006 Flood - Mr. Chichester thanked Chairman Laguna for his kind words of appreciation. Mr. Chichester stated that throughout the flood ordeal it was important for everyone involved to pull together, which was the case in this instance. There was a lot

of work done by the emergency management teams in the three counties. The Authority helped to facilitate the cleanup of flooded materials.

Tour of Amsterdam Transfer Station - Mr. Chichester reported that upon the request of Supervisor Greco and Supervisor Johnson, of Montgomery County, he gave them a tour of the Amsterdam Transfer Station. There was general discussion about MOSA. Mr. Chichester felt that it was mutually beneficial to all parties.

Operations - Mr. Chichester reported that issues raised at the last Operations Committee meeting on June 8th are being addressed. Mr. Chichester continues to work on the alarm systems for security and fire purposes, tarping systems and the Oneonta Transfer Station retrofit. He anticipates receiving a report from the engineers soon relative to the cost of the preliminary design for the Oneonta Transfer Station retrofit.

Otsego County Solid Waste Committee meeting - Mr. Chichester reported that he attended the solid waste committee meeting on June 14th. He felt that the Counties, as well as the Authority, should work together to gather information for an RFP for a study relative to post 2014.

Tour of Delaware Compost Facility - Mr. Chichester reported that he and members of the Board toured the compost facility in Delaware on the 16th of June. He found it a very interesting concept.

Personnel - The Personnel Committee met on June 26th and their recommendations are reflected in the Resolutions on the Agenda.

Tour of the MOSA Facilities - Mr. Chichester stated that the tour of the MOSA facilities for new Board members had to be postponed due to the flood.

The Oneonta Transfer Station was closed June 28th through July 2nd and reopened on July 3rd. The pit was full of water and since has been pumped out. The water did not get into the scale house. The City of Oneonta set up a temporary place for waste disposal. Vet's, Smith's and Greendale's waste was diverted to the Schoharie Transfer Station.

The Authority provided six to seven boxes to both Otsego and Montgomery Counties.

The Western Transfer Station was closed due to Route 5S being closed to traffic. There was no damage to the station. There was a huge demand for disposal of flood material once the station opened. Mr. Chichester stated that Riccelli did an outstanding job with providing trailers for the situation. Montgomery County hired a lot of extra people to deal with the hauling of the flood material. Some trailers from Beechnut were diverted directly to the landfill and some other waste was diverted to the Amsterdam Transfer Station.

According to the Buildings and Grounds Supervisor, both the Central and Eastern Landfills had no damage. The work done at the Eastern Landfill after the last slide worked well to keep it from sliding again.

Mr. Chichester reported that there was a lot of overtime accrued because of the situation. The stations opened early and stayed open later than normal. The extra cost the Authority incurred will be reimbursed by the Counties and they will be reimbursed by FEMA.

Mr. Wesnofske stated that the Authority performed well during the flood situation and felt that Authority staff should be recognized for their efforts. Mr. McNeil agreed and motioned that a letter be prepared, on behalf of the Governing Board, and sent to each employee recognizing their efforts and thanking them and a copy should be placed in their personnel file. The motion was seconded by Martha Clavoe and unanimously approved on voice call. It was agreed that Mr. Chichester and Chairman Laguna would work together to prepare the letter.

NYSAR Meeting - Mr. Chichester attended the New York State Association for Recycling in Delaware County, as did Terry Bliss. The subject matter for the meeting was Household Hazardous Waste Collections.

Tarping Stations - Mr. Chichester met with Bob Griffin, of BFI, at the Schenectady Transfer Station relative to tarping stations, which he will report on further at the Operations Committee meeting.

Financial Report

Ms. Broadwell reported on the May Financial Report as follows:

Page 2 - **Bond Account Activity:** The New York State Environmental Facility Corp. (EFC) refinanced their bonds, which includes the Authority's 1994 Series. This caused a decrease in the interest rates for the remainder of the bonds. Originally the interest rate ranged from 6.4 to 6.9%. The new rates range from 3.98 to 4.49%.

Olga Podmajersky asked when the bonds were refinanced. Ms. Broadwell responded that she became aware of it in the May statement. Mr. Chichester stated that EFC had been working on refinancing for some time and would like to look into it further as to when the actual refinancing took place. Ms. Podmajersky stated that she could never correlate the payment sheet with the amounts that are in the budget. She asked where the addendum was to the Bond Indenture. Mr. Chichester stated that he would look into the matter. Ms. Podmajersky asked if EFC could just go ahead and refinance the bonds without the Authority's approval. Mr. Chichester responded that he would speak to Chris Chale relative to the matter and report back.

Page 4 - **Reserve Accounts Activity** - There is a corrected entry on May 19, 2006 for the landfill repairs of \$135,007.54.

Page 5 – **Transportation and Disposal**: The rates reflected at the top of page are the 2006 contractual transportation and disposal rates. Hyland received 51% of the waste through March; Ontario received 46% of the waste through March; Seneca Meadows received 2% through March and Chemung received 1% of the waste through March.

Ms. Podmajersky asked if the Transportation and Disposal Agreement was finalized. Mr. Chichester responded that it had been finalized and that Ms. Podmajersky had received a copy of the contract. Ms. Podmajersky responded that the copy she had was not signed. She was supplied with a signed copy of the agreement.

Page 15 – **GAT**: Based on the GAT deliveries through May, all three Counties are projected to be over their established GAT. The total projected GAT overage is 6,531 tons.

Page 16 - **Outside Waste Tonnage by Hauler**: The total outside waste deliveries for 2005 vs. 2004 is up by 1,175 tons.

Page 19 – **Recycling Summary**: January through April's transportation for recycling was paid at the lower 2005 rate because the contract was not yet in place. The contract was signed in June and the additional cost for the transportation is shown on the report. May's rates are the actual 2006 contract rates.

Paper was delivered to Sierra Fibers for which MOSA received \$34 per ton. The containers were delivered to Ulster County and the Authority was charged \$47 per ton for disposal of the containers.

In July the paper rate will be going down to \$30.00 per ton. Mr. Chichester stated that different vendors are being researched. There is another MRF opening in Albany, which may provide another avenue. Mr. Chichester will also get a rate from Ulster County.

Ms. Podmajersky asked that another column be added to the Budget vs. Actual Expenditures page that would show the actual monthly expenses. Mr. Chichester stated that he would look at it.

Committee Reports

Personnel Committee

Edward Wesnofske reported that the Personnel Committee met on June 26th to review the prospects for two positions for the Authority. The Personnel Committee's recommendations are reflected in the two resolutions on the Agenda. The Personnel Committee will be meeting again after the Board meeting to review a compensation

policy for senior management, which is required by the Public Authorities Accountability Act. The Committee will also be discussing the development of the Executive Director's contract. Mr. Wesnofske anticipated that several more Personnel Committee meetings would need to be scheduled during the summer.

Finance Committee

Mr. McNeil reported that there has been no Finance Committee meeting since the last Board meeting. He stated that the Board members had received a copy the Annual Report. He called their attention to page 11 "Cash Flow Projections". This page shows the tipping fee projections for 2007 through 2010. Mr. McNeil indicated that these projections would give the Board an idea of the financial situation for the upcoming year.

Mr. McNeil asked Mr. Chichester and Ms. Broadwell if all the financial reports required by the state have been completed and filed. Mr. Chichester responded that all reports have been filed as required. The only thing outstanding is the 2007 Budget and GAT, which will be up coming in the next few months. Mr. McNeil stated that the Finance Committee has a lot of work to do to prepare for the Budget and GAT and indicated he would try to establish a meeting date prior to leaving after the Board meeting.

Mr. Wesnofske asked if there any thoughts on the GAT for 2007 and any time frame established for reviewing the GAT. Ms. Broadwell responded that she and Mr. Chichester will be working on the 2007 GAT together and have already given some thought to it. Mr. Wesnofske asked if the new Accountant, if appointed by the Board, would be trained and involved in the GAT formulation. Ms. Broadwell indicated that are many areas that the Accountant would be trained in but felt that the GAT would not be one of the areas at this time.

Mr. Wesnofske asked if the flood related tonnages would be able to be broken out from the regular tonnage. Ms. Broadwell responded that the flood material would not be calculated in the GAT. She pointed out that the GAT is based on the past year's tonnage and not the current year. But when it comes time to establish the 2008 GAT the flood material will be broken out.

Operations Committee

Mr. Laguna reported that the Operations Committee met on June 8th and discussed and reviewed the following matters:

- **Oneonta Transfer Station Retrofit:** For the benefit of new members the Committee reviewed the various options, past and present, which were presented by Golder Associates for the retrofit of the Oneonta Transfer Station. The first five options did not adequately address all the issues. Option A did not rectify the congestion problem. Option B designated an area for homeowner and hand unloaders, which would require a railing or wall and could prevent the use of the wall for commercial haulers. Option C

channels all traffic through the same corridor. Option D puts the commercial traffic at the tip wall that is currently in need of major repairs.

Mr. Chichester requested that Golder Associates put together a fifth proposal, which would add to the accomplishments of Option D and drawing number 5. This resulted in drawing number 6A and ultimately an additional drawing labeled 6B. Mr. Laguna stated that Mr. Chichester informed him earlier that he had asked Golder Associates for another drawing.

The Committee requested that Mr. Chichester get a time and cost estimate from Golder Associates.

The subject of recycling was discussed in relationship to the retrofit of the transfer station. Ms. Podmajersky felt nothing should be done relative to recycling. She indicated that recycling is not solid waste. Ms. Podmajersky stated that she is not against recycling but MOSA's has all it can do to handle solid waste. By including recycling you lose focus of what the organization should be doing. With the debt and tip fee as high as it is the Authority should concentrate on reducing the cost of solid waste.

Ms. Bent stated that when doing a retrofit project it makes sense to look at all the scenarios for that particular location.

Mr. Laguna stated that solid waste is a large issue and extracting materials from the waste stream is part of the issue.

- **Tarping Stations:** Mr. Chichester reviewed some options for the construction of tarping stations at the transfer stations to facilitate tarping trailers without the staff having to walk on top of the waste. He obtained a quotes from Safe-Rack and Carbis Inc., which ranged from \$60,000 to \$70,000 per station. The Committee discussed the design at the Ontario Landfill, which used pressured treated lumber. It was felt that this kind of setup could present problems for reaching the tarp if the scaffolds are place far enough apart to accommodate the tractor without pulling on the mirrors.

Mr. Chichester will check with a fabricator from the St. Johnsville area as to what it would cost to have them made locally. Ms. Clarvoe suggested that Mr. Chichester talk with Casella Waste about their system.

- **Fire Risks/Alarm & Security Systems:** Mr. Chichester reviewed proposals submitted by Nelson Kenny and Hart Alarm Systems. Mr. Kenny provided a quote for a complete job while Mr. Hart provided a quote on equipment that could be used.

Mr. Chichester indicated that he had another vendor that he was working with relative to phone systems that also installed security systems. Mr. Chichester will gather more information for the next committee meeting.

- **Scrap Metal Collection:** Special collection events were scheduled for the Northern Transfer Station on June 5th, 12th and 19th. Items with freon were being accepted for a fee equal to the rate for its removal. The Board will discuss amending the Rate Schedule to provide for removal of freon at cost under “Other Business”.
- **Buildings & Grounds:** Mr. Chichester provided the Committee with an extensive list of projects to be worked on by the Buildings and Grounds Supervisor for 2006. The list will be discussed at subsequent meetings.
- **Northern Transfer Station:** Mr. Chichester obtained pricing for compactor boxes to be used at the Northern Transfer Station. He is waiting for more information, which he will report on at a subsequent meeting.
- **City of Amsterdam Recycling Needs:** The City of Amsterdam is looking for alternatives for processing recyclables collected in the City. Mr. Halgas indicated that he and the City Engineer would be reporting to the City Council on the matter. Mr. Halgas sees MOSA as a possible alternative.

Mr. Wesnofske stated that one issue raised by the flood event was what kind of contingencies is available when one of the transfer stations is out of commission. He indicated that the Authority might want to have another facility available when a disaster should occur. He stated that the Operations Committee should review and consider the possibility.

Planning Committee

Mr. Laguna reported that the Planning Committee has not met but clearly there is a need for the Committee to meet.

6. Old Business

Proposed C&D Landfill in the City of Amsterdam

Ms. Podmajersky asked if the Authority was going to comment on the new DEIS pertaining to the siting of the C&D Landfill in Amsterdam since that the Authority is suppose to be the leader in solid waste for the three counties. Mr. Chichester responded that he looked at the file, which contained his comments from the first DEIS for the project. He stated that he had thought about writing a response to the new DEIS but after speaking to Chris Chale and given the ramifications to the County relative to the Service Agreement, the GAT and the shortfall he was unsure about responding. He knows that the County Planning Commission is reviewing the matter and will be following through. He indicated that there are different details in the new DEIS that were not in the last DEIS.

Mr. Wesnofske pointed out that by responding it would draw attention to the old Solid Waste Management Plan, which does not address a particular proposal as this. Ms.

Podmajersky stated that the Authority has a responsibility and should be exercising it. Mr. Wesnofske felt the matter should be addressed by the Planning Committee. Mr. Wesnofske pointed out that the proposal could be economically advantages to the Authority could dispose of C&D material from the area at a closer facility. Ms. Podmajersky stated that it is a matter of leadership.

Mr. Chichester stated that he understands Ms. Podmajersky's point of view. He stated that it should not be taken lightly but to focus on it will take considerable time because he has not read the DEIS yet. Mr. Chichester suggested that the whole Board be involved in the response. Mr. Chichester stated that the flood situation brought forward comments from Montgomery County people that it would make more sense to have a landfill. Mr. Chichester stated that from a planning point of view it would make more sense to have a larger scale regional landfill than a smaller landfill just to handle C&D material. He indicated that if he were to respond he would include this view. When reflecting on the bi-annual updates relative to the Solid Waste Management Plan they are very weak and demonstrate a lack of leadership by the MOSA Board relative to any solutions to the solid waste issues in the region. Ms. Podmajersky responded that she agreed.

Mr. Wesnofske felt that DEC would probably put up some high hurdles for the landfill to get established. DEC's interest is to make sure that someone does not come in with a hit and run proposal and give rise to opportunist. Ms. Podmajersky stated that the County and towns are very aggressively fighting the siting of the landfill.

Mr. Chichester stated that he would prepare a letter and submit it by July 14th.

7. **New Business**

Resolution Number 18 Authorizing the Filling of the Management Position of Accountant and Establishing Salary} Sponsored Edward Wesnofske - Seconded by Meredith McNeil

The Resolution authorized the appointment of Nancy Ernst as the Accountant with a salary of \$40,000. Because Ms. Ernst was recommended by the agency of Robert Half International the resolution also authorized a fee of \$8,000 be paid to the agency.

Mr. Wesnofske stated that the Personnel Committee reviewed the abstracts of qualifications prepared by the Executive Director of the applicants. The Committee discussed the issue involved with experience and qualifications. Many applicants where not qualified. He pointed out the recommended applicant is the only one that came through a referral from an agency geared to professionals in management and accounting and thus carries the burden of an employment fee. It is the first time that the Authority has faced this kind of issue. It was an unexpected condition. The candidates where interviewed by both staff and the Executive Director.

Ms. Podmajersky stated that she has a problem with the salary. The applicant has no experience with the Authority. She felt that it was not fair to Ms. Broadwell who recently vacated the Accountant position and was recently appointed to the position of Director of Finance and Administration. She pointed out that when Ms. Broadwell held the position of Accountant her salary was \$36,852 and she has experience with the Authority. She did not agree with paying the finders fee of \$8,000 either. She felt that \$35,000 would be more appropriate.

Mr. Chichester responded that when relating to personnel issues in 2005 and 2006 salary surveys indicated that the Authority's management staff is on the low side. There was a salary survey done for the Onondaga Resource Recovery Agency that verified this along with other information brought forward by Board members. The Department of Labor prepared a salary survey, which clearly indicates that the salary for the position of Accountant is not too high and if anything is on the low side. Mr. Chichester pointed out that no one in MOSA has the experience to take the position. It was known that anyone hired for the position would have to be trained and it would be a long learning curve. The applicant clearly has interest and has many years of experience in the accounting field. She has a formal education and did an excellent job getting it. She brings forward the capability, aptitude and initiative to do the job and do very well for the organization. Mr. Chichester stated that if you want to keep people that the Authority needs to pay the going rate. He indicated that this pertains not only to the incumbents but also for these newly hired.

Ms. Podmajersky asked what health insurance plan was being offered to Ms. Ernst and what the cost is. Mr. Chichester replied that the Authority will pay 95% and the employee will pay 5% and she will have the Blue Shield Plan. Ms. Podmajersky stated that she has a problem with the insurance issue for management staff. The Personnel Committee has talked about addressing the health insurance issue for management because there are two plans offered to management instead of just one plan like the rest of the Authority staff. Joan Bent responded that is an issue for the Personnel Committee to address. But for now she agreed with Mr. Chichester that there is a very real need to fill the position and that the salary is reasonable. The fact that she came recommended by an agency means that she has already been screened and if we really want this person the Authority will have to pay the fee.

On roll call vote the Resolution was adopted with five members voting "aye", one member (Podmajersky) voting "nay" and two members (Halgas, Strevy) "absent".

Resolution Number 19 Filling the Management Position of Director of Operations and Safety and Establishing Salary} sponsored by Edward Wesnofske – Seconded by Martha Clarvoe

The Resolution authorized the appointment of Glenn Packard as the Director of Operations and Safety with a salary of \$45,000.

Edward Wesnofske reported that the Personnel Committee reviewed presentation prepared by the Executive Director. The Committee reviewed the summary, which did not include the names of the applicants, along with the recommendation for the incumbent. This individual is known by some of the Board members because of his work with Schoharie County. He was interviewed not only by the Executive Director but also by field staff. He was seen to be the most qualified of all the applicants.

Olga Podmajersky stated that she was concerned because the incumbent has no solid waste or transportation experience. She indicated that she reviewed the job description for the position. She agreed that Mr. Packard has a strong background in safety programs and implementation of said programs. She stated that she feels strongly that the Authority needs a person with experience in solid waste and transportation. She pointed out that he does not have the education requirements specified by the job description. She also has the same problem with the health insurance issue as with the Accountant position and felt the salary is too high because of his lack of solid waste and transportation experience.

Mr. Wesnofske stated that the responsibilities of the position are contingent with the salary. He pointed out that the person in charge of maintenance in the Oneonta school district is receiving \$65,300. The Chief Business Officer is receiving \$112,000. Mr. Wesnofske felt that the salary was reasonable for the Director of Operations and Safety and his credentials are adequate for the task. Obviously anyone who goes into a new position involves training. If the Authority seeks people with the precise requirements in the solid waste field the salary would be a lot higher.

Ms. Bent agreed with Mr. Wesnofske and added that this individual has a lot of experience with safety and heavy equipment, which is a necessity for the position. She stated that there is a strong need for this position especially in light of the recent flood issue. Ms. Bent stated that the Board should make its best offer the first offer so that the position can be filled as soon as possible and get him up to the learning curve.

Mr. Laguna pointed out that the title of the position is "Director of Operations & Safety". The incumbent has exemplary qualifications in both areas. Mr. Laguna stated that it is important to get help for the key people in the organization in order to do their job.

Mr. Podmajersky stated that she remembered Mr. Chichester saying that he wanted to hire someone with experience for this position.

Mr. Chichester responded that he feels that this individual fills that gap. He has experience with handling personnel, understands the difference in cultures, he understands the issue of relating to staff, performance evaluations, discipline if necessary and documentation, all of which is the key to running an organization. Mr. Baia who is the Authority's Personnel Officer has reviewed Mr. Packard's qualifications and has signed that this person meets the qualification. Mr. Chichester indicated that out of the people that were interviewed this person's presentation was way beyond anyone else.

Mr. Chichester felt that Mr. Packard was an excellent candidate and he was coming at a very reasonable price.

On roll call vote the Resolution was adopted with five members voting "aye", one member (Podmajersky) voting "nay" and two members (Halgas, Strevy) "absent".

Other Business

2006 Rate Schedule

Mr. Chichester stated that while working with the Town Otsego and northern Otsego County a white goods collection took place at the Northern Transfer Station three Mondays in June. The Authority accepted white goods with freon and there was a gentleman in the Cooperstown area who removed the freon for the cost of \$15.00 per unit. Mr. Chichester stated that he would like to provide this service for all three Counties. This is a much more convenient means for residents to deal with such items. The Rate Schedule would need to be amended to include removal of freon from such items at cost. There was discussion about adding a service fee to the cost.

Mr. McNeil stated that Schoharie County handled the situation by putting it out to bid. The highest ever paid was \$25.00 per unit. There has to be at least five units that need freon removal before the company comes on site to remove the freon. Currently, Schoharie County pays \$20.00 per unit. A sticker has to be affixed to the unit once the freon is removed.

Mr. Wesnofske motioned to amend the 2006 Rate Schedule to include freon removal from white goods at cost. The motion was seconded by Olga Podmajersky and unanimously approved on voice call.

Northern Transfer Station

Ms. Podmajersky stated that she and other members received an email from a Bennett Sandler who is requesting that he be allowed to bring a trailer into the Northern Transfer Station. Ms. Podmajersky suggested that it be referred to the Operations Committee.

Martha Clarvoe stated that cardboard has to be handled three times at the Northern Transfer Station, which she felt was not efficient. Mr. Chichester pointed out that the gentlemen working at the cardboard box is working for Otsego County because it is a County program.

Executive Session

Olga Podmajersky motioned to go into executive session to discuss a certain haulers credit limit. Edward Wesnofske seconded the motion and on voice call the motion was approved.

The executive session began at 12:35 p.m.

The regular meeting reconvened at 12:53 p.m.

Next Board Meeting

The next Board meeting was scheduled for August 17, 2006 at 10:00 a.m.

8. Closing

Meredith McNeil motioned to adjourn the meeting. The motion was seconded by Edward Wesnofske and was unanimously approved on voice call.

The meeting adjourned at 2:55 p.m.

Respectfully Submitted,

Robin Loske
Confidential Secretary